

ATLANTA BALLET

CENTRE FOR DANCE EDUCATION

2021 | 2022

Student Handbook



CENTRE LOCATIONS

Michael C. Carlos Dance Centre 1695 Marietta Blvd NW, Atlanta, GA 30318

Buckhead Centre 4279 Roswell Rd, Suite 703, Atlanta, GA 30342

Virginia-Highland Centre 504 Amsterdam Ave NE, Atlanta, GA 30306

Accredited by the **National Association of Schools of Dance**

MISSION STATEMENT

To **ENRICH** and **INSPIRE** our audiences with performances of the highest level of excellence; to **EMPOWER** our students through superior dance education; and to serve through **ACTIVE ENGAGEMENT**.

OUR VALUES

Uncompromising **INTEGRITY** in pursuit of our mission.

Placing the **PATRON** at the center of our **UNIVERSE**.

UNDERSTANDING and **EMBRACING** the critical intersection between artist and patron.

DIVERSITY and **INCLUSION**.

Mutual **RESPECT** and **TRUST**.

COLLABORATION and **COOPERATION**.

CONSTRUCTIVE DISAGREEMENT.

HAVING FUN.



GENNADI NEDVIGIN

Artistic Director,
Atlanta Ballet



SHARON STORY

Dean, Centre for
Dance Education

DIRECTION

The Atlanta Ballet Centre for Dance Education (CDE) features a team of over 40 professional instructors. Gennadi Nedvigin retired from the stage as a principal dancer after 19 seasons with San Francisco Ballet and joined Atlanta Ballet as artistic director in 2016. With Dean Sharon Story, they lead the Atlanta Ballet Centre for Dance Education and its students to new heights by developing their technique and artistry. The CDE is dedicated to providing a nurturing experience in the art of dance that aids in the physical, intellectual, and artistic development of students at all levels. Our instructors are among the best in Atlanta, including current and former members of Atlanta Ballet and other professional dance organizations from around the world. Join us as we continue to provide excellent dance education programs.

ABOUT THE CDE

Founded in 1996 by former artistic director John McFall and overseen by Sharon Story, the CDE provides an opportunity for everyone in the community, no matter their age or experience, to discover the joys of dance. The CDE instills confidence and self-awareness that will help anyone achieve their goals and dreams in a non-competitive atmosphere.

Since its founding, the CDE has become one of the top ten dance education facilities in the country and continues to set a high standard for excellence. Accredited by the National Association of Schools of Dance, the CDE has world-class faculty and a challenging and comprehensive curriculum designed to inspire future dancers. Students also receive the special benefit of being able to rehearse with and observe the professional company and be inspired to reach their highest potential.

Photos by Charlie McCullers & Kim Kenney.

Sharon Story

Dean

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Centre Administrative Director

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Diane Carol Sales

Community Partnerships Director

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Buckhead Centre Principal

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Ann Heard

Education Associate

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Michael C. Carlos Dance Centre (MCC)

1695 Marietta Boulevard NW, Atlanta, GA 30318

Phone 404.873.5811 | Fax 404.874.7905

Buckhead Centre (BH)

Kate Gaul, Principal

Chastain Square | 4279 Roswell Road, Suite 703, Atlanta, GA 30342

Phone 404.303.1501

Virginia-Highland Centre (VH)

Nicole Adams, Principal

Amsterdam Walk | 504 Amsterdam Avenue NE, Atlanta, GA 30306

Phone 404.883.2178

Kids In Step – education@atlantaballet.com

Adult Open Division – adultopendivision@atlantaballet.com

Atlanta Ballet Boutique – boutique@atlantaballet.com

Pointe Shoe Fittings – pointeshoefittings@atlantaballet.com

Visit centre.atlantaballet.com and
 [Facebook.com/AtlantaBalletCentre](https://www.facebook.com/AtlantaBalletCentre)
 for the latest information.

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PLACEMENT OF STUDENTS

All students will be carefully placed in the classes matching their technical abilities. The age of one student may differ from the other students. The Centre for Dance Education (CDE) will make a concerted effort to keep the age ranges as close together as possible. However, the main emphasis will be placed on a student's technical ability. A dancer must be challenged but not overwhelmed, so the student will be placed in the level that encourages the most progress to help them achieve their goals.

EVALUATIONS/ADVANCEMENT

Students will be evaluated by the faculty at the end of each semester to ascertain progress and determine their placements for the coming semester. The first evaluations will be for spring recommendations and identify what needs attention. The final evaluations will be for the following year's placement. Progress is closely evaluated for each individual throughout the year. The changing of levels in the CDE is always decided with your child's best interest and advancement in mind. If a child is promoted too soon, they will miss some very valuable training. The dancers in the CDE will be placed with care and consideration at all levels of training.

POINTE AGREEMENT

Your child will be notified by an approved pointe agreement letter when they are ready for pointe. Please be aware that students may not go on pointe or change levels until given written permission from the CDE.

Students must schedule their first pointe shoe fittings via the email address provided on the agreement letter. Fittings are by appointment only. Pointe shoes, upon purchase, should be approved by the designated pointe instructor before sewing ribbons.

POLICY FOR LESSONS OUTSIDE OF CDE

The Centre for Dance Education is committed to providing students consistent training at the highest level. The CDE works in partnership with students and parents to maximize their weekly schedules to the needs of each individual dancer. This requirement ensures consistent training for your child's dance education without conflicting ideologies or possible injuries to your child. **To this end, it is strongly advised that students and their families not seek outside classes, private lessons, or coaching.**

OBSERVATION OF CLASSES

Parents should wait in the lobby during class. To avoid any distractions to the students and instructors, no one will be allowed to watch classes. There are the observation weeks throughout the year so that you may see your child's progress. Please check the CDE calendar for the dates of observation weeks. Cameras, video recorders, and cell phones are NOT allowed in the studio during observation.

CLASS ASSISTANT PROGRAM (CAP)

The CDE is proud to offer an opportunity for our students in the BIII level and up to participate in the class assistant program, in which they volunteer to assist instructors in any Creative Movement class amenable to their schedules. Responsibilities include gathering young students, demonstrating exercises, and setting a great example of focus and attitude. Interested students must complete a CAP interest form, which is available at each Centre's front desk, in order to be considered.

PERFORMANCE OPPORTUNITIES

SPRING CONCERT

All registered CDE students participate in our annual Spring Concert. An additional fee is required. Please note that any missed rehearsals disrupt the entire class, as well as the choreography and planning by the instructor, so it is imperative that you attend all rehearsals. The CDE reserves the right to dismiss a student from performing due to excessive absences. In the event of a withdrawal or inability to participate, the concert fee is nonrefundable.



Please note that session classes are not eligible to perform in the Spring Concert. In the event that a student wishes to opt out of performing, a signature is required via opt out form and is due by the deadline of Nov. 14.

Spring Concert Fee

Due Oct 24: **\$185**

Extra Costume Fee: **\$80**

Late/Due Nov. 14 (if paid between Oct 25 – Nov 14): **\$200**

THE NUTCRACKER & FAMILY BALLET

All CDE students have priority casting for *The Nutcracker*, presented by The Carlos Family in Honor of Thalia N. Carlos, and the family ballet. They must be 6 years of age by September 1 and enrolled in the AIII level or higher in order to participate. Casting for *The Nutcracker* is chosen by audition. The audition process does not guarantee a role in the performances. If selected, there is a required participation fee. There may also be a performance opportunity in the February family ballet production.

The Nutcracker Fee: \$150

Family Ballet Fee: \$150

TICKETS TO ATLANTA BALLET PRODUCTIONS

Atlanta Ballet offers special discounts for Company productions to CDE families. Please open your CDE emails each month for details about these ticket offers. Your ticket purchases not only support the Atlanta Ballet company, but also enrich your child's dance experience. Contact Patron Services at patronservices@atlantaballet.com with any ticketing questions.

PARENT OPPORTUNITIES

CELEBRATE. EDUCATE. DANCE. – DATE TO BE ANNOUNCED

Join us for an evening of dining, dancing, and live performances. All proceeds will benefit Atlanta Ballet Centre for Dance Education programs.

Visit centre.atlantaballet.com/celebration for more details.

PARENTS ASSOCIATION

At the time a child is enrolled in the CDE, the parent automatically becomes a member of the Parents Association. For information, contact the CDE administrative director at

admissions@atlantaballet.com or visit centre.atlantaballet.com/about.

PARENT PARTNERSHIP PROGRAM

\$10 Adult Open Division classes

\$100 Adult Open Division class cards (11 classes of your choice)

This offer is available at all CDE locations for the school year!

Note: If your child decides to withdraw from the CDE, your partnership will be discontinued.

HEALTH PROFESSIONALS

For more information on associated doctors, contact CDE staff members.

Dr. Letha Griffin – Orthopedic Doctor, Peachtree Orthopedic Clinic

Dr. Nadine Kaslow – Ph.D, ABPP, Psychologist, Emory University

Dr. Frank Sinkoe – DPM, Podiatrist

Dr. Cassidy Foley – DO, Pediatric Sports Medicine, Pediatric Orthopedic Assoc.

Dr. Amanda Blackmon – PT, DPT, OCS, CMTPT

Sara Baker – PT, MS, OCS, Inspire Health (inspireatlanta.com)

Cook Harrison – MS, RDN, LD

Emma Faulkner – PT, DPT, OCS

TriHealth Physical Therapy

ENROLLMENT DIVISION



ENROLLMENT DIVISION CREATIVE MOVEMENT CLASSES

Creative Movement classes combine stories and music in a child-friendly setting for ages 2 to 7. At each level, the students further develop their body awareness, rhythm, flexibility, coordination, and confidence, which form an important foundation for their future ballet technique training.

A LEVEL

Age 3 (as of Sept 1, 2021)

*Registration Fee

Annual Tuition: \$720

AI LEVEL

Age 4 (as of Sept 1, 2021)

*Registration Fee

Annual Tuition: \$720

AII LEVEL

Age 5 (as of Sept 1, 2021)

*Registration Fee

Annual Tuition: \$720

AIII LEVEL

Age 6 (as of Sept 1, 2021)

*Registration Fee

Annual Tuition: \$820

AIV LEVEL

Age 7 (as of Sept 1, 2021)

*Registration Fee

Annual Tuition: \$820

*REGISTRATION FEE SCHEDULE:

\$50 up until Sept 5

\$75 starting Sept 6



DRESS CODE A-AII:

Girls: Light **pink** short-sleeve Atlanta Ballet logo leotard, pink tights, pink ballet shoes, hair in bun
Boys: White Atlanta Ballet t-shirt, black shorts or tights, white socks, black ballet shoes

DRESS CODE AIII-AIV:

Girls: Light **blue** short-sleeve Atlanta Ballet logo leotard, pink tights, pink ballet shoes, hair in bun
Boys: White Atlanta Ballet t-shirt, black shorts or tights, white socks, black ballet shoes

ENROLLMENT DIVISION SESSION CLASSES



Session classes are offered in short, consecutive sessions throughout the year.

Registration Fee: \$25/session*

**Session Tuition: \$105 (45 mins)
\$125 (1 hr)**

**Discounted registration if student enrolls in multiple sessions at time of first registration.*

Classes will not be held on January 17, 2022 in observance of Martin Luther King, Jr. Day.

TINY DANCER & ME Age 2 (as of Sept 1, 2021)

This class, designed for a 2-year-old and accompanying adult, introduces the young student to locomotive movement and music.

Tuition: \$105/session

TAP, TWIST & TWIRL - Buckhead Centre Ages 3-5 (as of September 1, 2021)

Tap, Twist & Twirl is a skillfully crafted one-hour class designed as an imaginative introduction to jazz, tap & ballet for children at the Buckhead Centre. Parents are invited to observe the last class of each session.

Tuition: \$125/session

Dress Code:

Girls: Light **pink** Atlanta Ballet logo short sleeve leotard, pink tights, pink ballet shoes, tap shoes (for TTT)
Boys: White Atlanta Ballet t-shirt, black shorts or tights, white socks, black ballet shoes, tap shoes (for TTT)
Adults: Comfortable clothing (Tiny Dancer & Me)

ENROLLMENT DIVISION B – BV LEVELS

B level classes are designed around a structured classical ballet curriculum. Students use the ballet barre to learn technique, vocabulary, flexibility, coordination, and confidence. Classes in this division are carefully placed by age, physical strength, and development. Students are promoted according to individual progress in acquiring technique and strength. To ensure each student receives the best level of instruction for his or her age and ability, the CDE requires placement classes for each new dancer. Ages 7+ (as of Sept 1, 2021).

B, BI, & BII LEVELS

B & BI classes meet for 1 hour, TWO times per week (mandatory).

BII classes meet for 1 hour, TWO times per week (mandatory). Three times highly recommended.

*Registration Fee

Annual Tuition: \$1,640

Each Additional Ballet Class: \$820

DRESS CODE:

B/BI Girls: Royal blue Atlanta Ballet logo short-sleeve leotard, pink tights, pink ballet shoes, hair in bun

BII Girls: Royal blue Atlanta Ballet logo tank leotard, pink tights, pink ballet shoes, hair in bun

Boys: White Atlanta Ballet t-shirt, black shorts or tights, white socks, black ballet shoes

BIV LEVELS

BIV classes meet for 1.5 hours, TWO times per week (mandatory). Three times, plus Pre-pointe, highly recommended.

*Registration Fee

Annual Tuition: \$2,080

Each Additional Ballet Class: \$1,040

Pre-pointe Class: \$390

DRESS CODE:

Girls: Purple Atlanta Ballet logo short-sleeve leotard, pink tights, pink ballet shoes, hair in bun

Boys: White Atlanta Ballet t-shirt, black shorts or tights, white socks, black ballet shoes

BIII LEVEL

BIII classes meet for 1.5 hours, TWO times per week (mandatory). Three times highly recommended.

*Registration Fee

Annual Tuition: \$2,080

Each Additional Ballet Class: \$1,040

DRESS CODE:

Girls: Purple Atlanta Ballet logo short-sleeve leotard, pink tights, pink ballet shoes, hair in bun

Boys: White Atlanta Ballet t-shirt, black shorts or tights, white socks, black ballet shoes

BV LEVEL

BV classes meet for 1.5 hours, TWO times per week (mandatory). Four times, plus Pointe I (approval required), highly recommended.

*Registration Fee

Annual Tuition: \$2,080

Each Additional Ballet Class: \$1,040

Pointe I Class: \$390

DRESS CODE:

Girls: Lilac Atlanta Ballet logo tank leotard, pink tights, pink ballet shoes, hair in bun

Boys: White Atlanta Ballet t-shirt, black shorts or tights, white socks, black ballet shoes

*REGISTRATION FEE SCHEDULE:

\$50 up until Sept 5

\$75 starting Sept 6

ENROLLMENT DIVISION C LEVELS

C-CI LEVELS

To ensure each student receives the best level of instruction for their age and ability, the CDE requires placement classes for each new dancer. Students are promoted according to individual progress in acquiring technique and strength. C & CI level classes present the dancers with an advanced vocabulary.

A minimum of two times per week is required. Four times per week is highly recommended at this level. Under the instructor's guidance, these classes ensure the student's mastery of the syllabus. C & CI level classes meet for 1.5 hours per class, plus Pointe II or Advanced Pointe (approval required).

Registration Fee:

\$50 up until Sept 5, \$75 starting Sept 6

Annual Tuition: \$2,080

Each Additional Ballet Class: \$1,040

Pointe II or Advanced Pointe Class: \$390



DRESS CODE C:

Ladies: Burgundy tank or camisole Atlanta Ballet logo leotard, pink tights, pink ballet shoes, hair in bun
Boys: White Atlanta Ballet t-shirt, black shorts or tights, white socks, black ballet shoes

DRESS CODE CI:

Ladies: Navy tank or camisole Atlanta Ballet logo leotard, pink tights, pink ballet shoes, hair in bun
Boys: White Atlanta Ballet t-shirt, black shorts or tights, white socks, black ballet shoes

ENROLLMENT DIVISION STUDENT DIVISION CLASSES

PREPARATORY LEVEL

The Preparatory program is an introductory level for middle and high school students who are new to ballet or new to the CDE. This fast-paced class focuses on building basic vocabulary, while challenging the dancer to perfect more complex movements. To ensure each student receives the best level of instruction for their age and ability, the CDE requires placement classes for each new dancer. Students are promoted according to individual progress in acquiring technique and strength.

Preparatory classes meet for 1.5 hours, TWO times per week (mandatory).
Three times highly recommended.

Registration Fee:

\$50 up until Sept 5, \$75 starting Sept 6

Annual Tuition: \$2,080

Each Additional Ballet Class: \$1,040

BOYS CLASSES

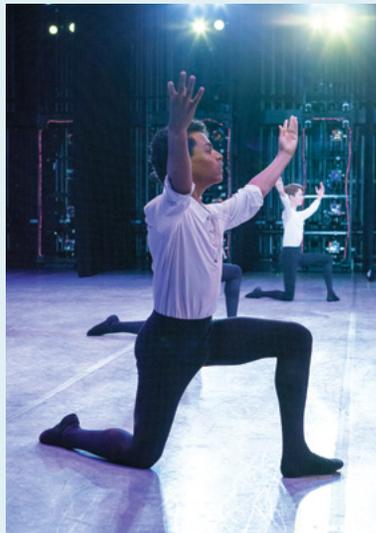
Ages 6+ (as of Sept 1, 2021).

Boys classes are available to male dancers ages 6 and up and are essential in the development of a young male dancer's technique. The instructors, both current and former male dancers from Atlanta Ballet's professional company, are mentors and examples of what today's young male dancer can aspire to become. The boys class meets once a week. Students enrolled in a boys class should also enroll in at least one age appropriate ballet class.

Registration Fee:

\$50 up until Sept 5, \$75 starting Sept 6

Tuition cost available upon request.



DRESS CODE:

Ladies: Purple short-sleeve Atlanta Ballet logo leotard, pink tights, pink ballet shoes, hair in bun

Boys: White Atlanta Ballet t-shirt, black shorts or tights, white socks, black ballet shoes

ENROLLMENT DIVISION STUDENT DIVISION CLASSES

OPTIONAL DISCIPLINES

Optional Discipline classes provide an opportunity for students to access a variety of dance techniques outside of Ballet. Through challenging exercises, improvisations, and combinations, students will have the opportunity to study techniques in a variety of forms including Jazz, Modern, and Tap. Some optionals are offered as part of our ten-month program when added to a full ballet schedule. Students also have the option of taking an optional in 6-week sessions for a low-level commitment to try a new genre of dance. Please see our website for a current list of offerings.

Registration Fee:

\$50 up until Sept 5, \$75 starting Sept 6

Annual Tuition: \$390/yr when added to a full ballet schedule

Sessions: \$105/session (45 min)

\$125/session (1 hr or 1.5 hr)



DRESS CODE:

Ladies: Black short-sleeve Atlanta Ballet logo leotard, pink/black tights, black jazz pants or bike shorts, class appropriate shoes

Boys: White Atlanta Ballet t-shirt, black jazz pants or tights, class appropriate shoes

ACADEMY

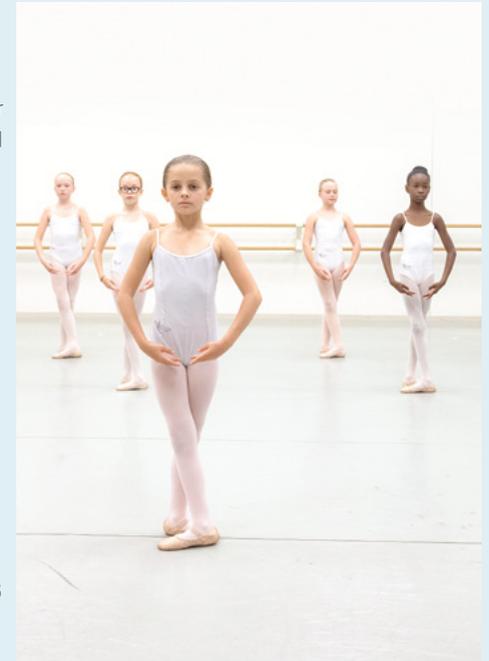


ACADEMY

ACADEMY LEVELS I & II

Audition is required.

Level I and Level II are designed for our youngest dancers beginning committed preparatory training. The dancers will be recommended by CDE faculty and the Principals before being approved by the Dean. They will train exclusively with Academy faculty. Classes meet five days per week. Academy students receive free tickets to all Atlanta Ballet productions. Classes include classical ballet, pre-pointe, pointe, modern, and character.



Academy Level I: Ages 8 - 10

Registration Fee:

\$50 up until Sept 5, \$75 starting Sept 6

Annual Tuition: \$2,230

(Includes performance fees.)

Academy Level II: Ages 10 - 12

Registration Fee:

\$50 up until Sept 5, \$75 starting Sept 6

Annual Tuition: \$2,760

(Includes performance fees.)

Credit Hour Requirements:

Academy Level I & II: 10.75 hours per semester

(Transfer credits are not accepted. Please see website for more credit hour information.)

DRESS CODE ACADEMY LEVEL I:

Ladies: White Atlanta Ballet logo leotard, pink tights, pink ballet shoes, hair in bun

Boys: White Atlanta Ballet t-shirt, black shorts or tights, white socks, black ballet shoes

DRESS CODE ACADEMY LEVEL II:

Ladies: Gray Atlanta Ballet logo leotard, pink tights, pink ballet shoes, hair in bun

Boys: White Atlanta Ballet t-shirt, black shorts or tights, white socks, black ballet shoes

ACADEMY LEVELS III & IV

Audition is required.

Advanced students may audition for the Academy Levels III & IV, intense programs designed for dancers who wish to pursue careers in professional dance. With up to five hours of required daily classes, Academy Levels III & IV students practice classical ballet, pointe, modern, character, and dance history. They rehearse with Atlanta Ballet's professional company, learning repertory and possibly performing on stage at the Cobb Energy Performing Arts Centre. Academy students receive free tickets to all Atlanta Ballet productions.

- Nine CDE graduates are current Company members.
- Other graduates are dancing with elite ballet companies across the country.
- One Academy student was promoted to Atlanta Ballet 2 for the 2020 | 2021 Season.
- Five Atlanta Ballet 2 members have been promoted to Company.

Credit Hour Requirements:

Academy Level III: 19.25 hours per semester; optional add 4 hours

Academy Level IV: 19.75 hours per semester; optional add 4 hours

(Transfer credits are not accepted. Please see website for more credit hour information.)

Registration Fee: \$50 up until Sept 5, \$75 starting Sept 6

Annual Tuition: \$5,015
(Includes performance fees.)

DRESS CODE:

Ladies: Black Atlanta Ballet pinch-front or princess-seam leotard, pink tights, pink ballet/pointe shoes, hair in bun

Boys: White Atlanta Ballet t-shirt, black shorts or tights, white socks, black ballet shoes

ACADEMY LEVEL V

Audition is required.

Academy Level V dancers are select individuals who are at a crucial point in their development. This progressive level of training allows a young artist the opportunity to mature before entering the demanding work of a professional company. The dancers will be chosen from our Centre for Dance Education, Advanced and Professional Summer Intensives, and interested national and international candidates.

Academy Level V dancers will be involved in daily classes taught by Atlanta Ballet artistic staff, principal faculty members, and guest master teachers. They will have a total of 30 hours of instruction during the week, Monday to Saturday. These classes are designed to enhance a student's level of technique and artistry. The classes include technique, pointe, men's, variations, pas de deux, modern, contemporary, character, dance history, and repertoire. The dancers will follow the Company's daily schedule from 9:30am to 6:10pm with a common lunch break. This will allow for rehearsal with the Company from 3:10 to 6:10pm, as needed, along with learning their own repertory. This schedule is designed to allow the dancers to work with the professional company and also have an outside means of employment.

There will be several opportunities to perform with the Atlanta Ballet company in many of its larger productions. They will be a large part of our educational commitment to the community with involvement in the Community Engagement activities. These young adults are on the verge of becoming professional dancers. The Academy Level V program will present its own works at Spring Concert and performances throughout the year.

Registration Fee: \$50 up until Sept 5, \$75 starting Sept 6

Annual Tuition: \$6,255

(Includes performance fees.)

Credit Hour Requirements: 29.75 hours per semester; optional add 1.75 hours

(Transfer credits are not accepted. Please see website for more credit hour information.)

DRESS CODE:

Ladies: Black, lilac, and red Atlanta Ballet logo leotards; pink tights; pink ballet/pointe shoes; hair in bun

Boys: White Atlanta Ballet t-shirt, black shorts or tights, white socks, black ballet shoes

ATLANTA BALLET 2

The Atlanta Ballet Centre for Dance Education is proud to present Atlanta Ballet 2 as its highest level of training that provides new performance opportunities for the next generation of professional dancers. The program represents Atlanta Ballet's continued commitment to training dancers for professional careers. Atlanta Ballet 2 is the pathway to becoming an Atlanta Ballet company member.

The Atlanta Ballet 2 dancers are selected from all over the world and represent the artistic vision of Artistic Director Gennadi Nedvigin. These young individuals are dancers who have arrived at a defining point in their transitions to becoming professional dancers. They receive individual classes and coaching from esteemed faculty mentors. The intense level of training, opportunities to rehearse with the Company, and the experiences of their own performances help mold the young artists' awareness of the high expectations demanded of professional company members.



The position involves taking Atlanta Ballet 2 classes in addition to select Company classes and rehearsing with the Company on a daily basis. There are several opportunities to perform with the Atlanta Ballet company in larger productions such as *The Nutcracker*, full-length ballets, and the family program, which features Atlanta Ballet 2 dancers in leading roles. Atlanta Ballet 2 also has its own performances of selected repertoire around the metro Atlanta area.

Candidates for Atlanta Ballet 2 are selected from the Academy Level V, Summer Professional Intensive, and by audition. The Atlanta Ballet 2 dancers receive a weekly stipend and shoes during the Company's season. They also receive free tuition to all classes and activities at the Atlanta Ballet Centre for Dance Education.

During the 2020|2021 season, 14 CDE graduates are currently in the Company from the former Fellowship Division and current Atlanta Ballet 2. Six Atlanta Ballet 2 members have been promoted to apprentice position with the company.

Credit Hour Requirements: 40 hours per semester.

(Transfer credits are not accepted. Please see website for more credit hour information.)

**Audition is required for an Atlanta Ballet 2 dancer position. Audition dates and cities to be announced. Please continue to visit centre.atlantaballet.com/pre-professional/AB2 for updates.*

2022 SUMMER PROGRAMS



To ensure the highest quality of continuity in your child's dance education, the Centre does not recommend summer programs at other schools unless a dancer is in Academy Levels IV & V. The students are carefully placed into summer programs that develop a relationship for future professional careers. We would like to recommend the many summer programs the Centre has to offer. If your child is interested, please visit centre.atlantaballet.com/summer-programs.

If you are pursuing summer programs outside of the CDE, they should be discussed with your Principal and approved by the Dean. This policy comes with your child's best interest in mind, as conflicting styles can take months to repair and could lead to injuries. Students must be of age at the start of the summer program. Summer dates to be announced.

SUMMER INTENSIVE PROGRAMS

Audition is required – see centre.atlantaballet.com/summer-programs for audition dates and locations

Intermediate

Atlanta Ballet
Michael C. Carlos Dance Centre
Ages 11+
(Recommended for BIII & up)

Professional

Atlanta Ballet
Michael C. Carlos Dance Centre
by invitation only
(Recommended for Advanced dancers seeking a professional experience)

Advanced

Atlanta Ballet
Michael C. Carlos Dance Centre
Ages 12+
(Recommended for BIV & up)

SUMMER DAY PROGRAMS

(No audition required)

Creative Movement Summer Classes

For ages 2-6
One 45- to 60-minute class per week

Young Dancers Summer Experience

For ages 5-7
Ballet, arts & crafts, music, tap, jazz, ballet story time
Classes held Monday – Friday,
10:00 am – 1:00 pm

Buckhead & Virginia-Highland Summer Day Programs

For ages 8+
Classes held Monday – Friday,
9:30 am – 4:00 pm
(Early drop-off/late pick-up available)

Teen Ballet

For ages 12-15
One 1.5-hour class per week

Focus on Technique

For ages 11-18
One-week sessions

COMMUNITY ENGAGEMENT



It has been a long-standing mission of the Atlanta Ballet Centre for Dance Education to educate, inspire, and reach out to youth who may not otherwise be exposed to dance. Through strong partnerships with Parklane Elementary School, Maynard H. Jackson High School, Michael R. Hollis Innovation Academy, Ron Clark Academy, West End Performing Arts Center, City of Refuge, The Salvation Army Ray & Joan KROC Corps Community Center, the Boys & Girls Clubs of Metro Atlanta, and Utopian Academy for the Arts, the Centre for Dance Education was able to do just that by establishing the Centre Dance in-school program. Centre Dance integrates dance classes into the standard academic curriculum using before, during, and after-school programs. This approach provides an alternative learning environment to encourage students' self-expression and social awareness, while enriching each school day.

Students are able to experience many types of dance, including ballet, jazz, modern, and hip-hop. Teachers of students who participate in the Centre Dance program have noticed positive changes in attendance, behavior, and academic performance, as well as a growth in confidence.

Atlanta Ballet Centre for Dance Education and the Centre Dance program have been awarded Fulton County Schools' Prestigious Partner Award by Parklane Elementary, along with five Blue Ribbon Awards. This is the highest award for partnership given by the school system and recognizes organizations that have made unique and lasting impacts on the school, are active parts of the school community, and show deep interest in the success of the school. Centre Dance is in its 25th year at Parklane Elementary, fourth year at the Michael R. Hollis Innovation Academy, 15th year at Maynard H. Jackson High School, and 23rd year at West End Performing Arts Center.

For additional information regarding Centre Dance, contact Diane Caroll Sales, Community Partnerships Director, at dsales@atlantaballet.com.

CDE PROCEDURES



CDE PROCEDURES

ARRIVAL AND DEPARTURE

All students must sign in and sign out daily. When your child enters the building, they should immediately check in with the front desk. This is not only for attendance records but also for emergency and security reasons. For safety and security, all students must be picked up in the lobby by a parent or guardian on the submitted approved pick-up form. **No child will be allowed to wait outside or leave the lobby without a parent or guardian.**

LATENESS

Dancers will have a 10-minute grace period for lateness. If they arrive more than 10 minutes late, they can only watch class. If they arrive more than 10 minutes late and have another class following, they will be allowed to warm up themselves and join the class at the teacher's discretion.

LATE PICK-UP POLICY

Due to security and staffing concerns, there will be a fee if you are late picking up your child after class or rehearsal. Beginning 15 minutes after class or rehearsal, there will be a \$5 charge for each additional fifteen minute period until your child is picked up. This charge will be recorded by the front desk associate and added to your account.

LOST AND FOUND

The CDE studios will hold lost items for one week. Any unclaimed clothing will go to charity and the Community Programs Division. It is advised that all clothing have the student's name printed on them so that we may return the items promptly.

ABSENCES

Please call the front desk at your location to report absences. Front desk staff will notify the faculty.

INJURIES

Injuries are handled on an individual basis. A doctor's note must be provided to excuse a student from class and to let the CDE know when the student is fit to return.

FOOD AND BEVERAGES

No food will be allowed in the studios, bathrooms, dressing rooms, or studio hallways. Only water is allowed in the studios.

SCHEDULE CHANGES

Schedule changes must be made with the schedule change form until October 1. A change made at the start of the spring session can **ONLY** occur if an instructor has advised your child to make such a change to his or her schedule. Any change you feel necessary to make mid-session **MUST** be approved by the dean. If approved, you will incur a \$25 fee. You may add a class to your child's schedule at any time without incurring the \$25 fee. You will be notified via email once the charge has been processed and informed of any fees due.

CDE PROCEDURES

WITHDRAWAL

All withdrawals must be done through the CDE. Withdrawal forms can be obtained from your Centre Principal or the Centre Administrative Director, and they must be turned in to the location Principal or Centre Administrative Director. Full tuition for the month the student stops attending classes is still due. You will be responsible for your tuition commitments until the withdrawal form is presented to the Centre Principal or Centre Administrative Director. There is no refund for Academy student withdrawals.

MAKEUP CLASSES

Level-designated makeup classes will be held throughout the year at all locations. Any registered student may take a makeup class at any location. In order for your child to attend a makeup class, you **MUST** register no later than one week prior to the scheduled "makeup" class to reserve their spot. Classes are limited to 12 students at the A level and 20 students for levels B through C. We will not pro-rate tuition for missed classes. Students may not attend other classes as make up without permission from the Principal or Centre Administrative Director.

CANCELATION OF CLASSES – INCLEMENT WEATHER POLICY

If a class is canceled, all local TV stations are notified and emails will be sent to all affected students. Updates will also be available in the CDE eNews and on the CDE Facebook page and blog. **The CDE will follow Fulton County school system's closings in the case of severe weather conditions.** Students are allowed to make up any classes missed as a result of cancelation. See the makeup class procedure above.

COMMUNICATION

Information regarding the CDE is sent via email and eNews blasts and is available via the online calendar.

FACULTY COMMUNICATION

The faculty do not have time between classes to address concerns properly. If you wish to speak with your child's instructor, a communication log is available at the front desk. Write your concerns, name, and phone number in the log, and the appropriate staff member will contact you. Faculty and staff members' phone numbers, addresses, and emails will not be given out to students or parents. Faculty and staff will not participate in social media with students or parents.

STUDENT LIBRARY

A student library has been established at the Michael C. Carlos Dance Centre; computers, books, magazines, and DVDs will be available to the students. DVDs must be checked out from the Dean's office. Any donations would be greatly appreciated. This is a place to do homework. It is not a lounge for the students and must be respected as such. If this is not respected, the library will be off-limits to those students who are not obeying the guidelines set by the Dean and Atlanta Ballet Administration.

DISCRIMINATION

It is the intent of Atlanta Ballet and the Centre for Dance Education that all students and employees will enjoy an environment that is free from discrimination and/or harassment of any student and/or employee by another student, employee, supervisor, or non-employee. Atlanta Ballet has established specific policies regarding these issues. A copy of these policies is available upon request from the front desk. Any infringement of these policies should be reported to the Dean immediately.

DANCER RESPONSIBILITY

As a representative of the Centre for Dance Education, each student must be encouraged to achieve the highest standards of etiquette and professionalism.

DAY TO DAY RESPONSIBILITIES

All dancers must check in with the front desk for attendance to ensure the utmost security.

No student will be allowed to leave the building unaccompanied.

All dancers and parents are responsible for checking school call boards in the lobby daily for any upcoming events and changes that may occur.

CLASSROOM ETIQUETTE

- There will be no talking or hanging on barres in class at any time.
- Dancers must wait in the hall by dressing rooms for class at Michael C. Carlos Dance Centre.
- No food, gum, or cell phones permitted in the studios or hallways. No beverages, other than water, allowed. Studios must be picked up upon departure.
- The pianos and mirrors will not be touched or played with at any time.
- The teacher and peers will be treated with the utmost respect at all times. The faculty and accompanists will be properly thanked after each class.
- There is zero tolerance for inappropriate behavior, disrespect, or bullying in or outside the classroom. If this general etiquette is not followed, the teacher has the right to dismiss the dancer from class. If the dancer is dismissed from class, they must see the dean.
- The use of alcohol, cigarettes, illegal substances, and weapons is strictly forbidden at all Centre locations and at any Centre activities or anywhere on CDE property. Students in violation will be dismissed immediately.

DRESS CODE AND APPEARANCE

- Dressing rooms are provided at each location. Lockers at the Michael C. Carlos Dance Centre location are available for Atlanta Ballet 2 dancers and Academy students.
- All students in levels A through Academy Level V must have their hair up in a bun.
- For the students' safety, there will be no jewelry worn in class, including watches, necklaces, and dangling earrings.
- No visible undergarments under uniform. Underwear should not be worn under tights.
- Students MUST wear the required ballet attire with appropriate hair in a proper bun in order to participate in class. This attire includes the uniform leotard, tights, and **leather** ballet shoes. If your child does not wear them, they will be asked to sit and watch class as well as write out various syllabus rules and corrections that take place in class. A box of "lost and found" shoes is provided at the front desk. These shoes are available to borrow and must be returned at the end of class.
- **Students must enter and exit the building with street shoes and a cover-up over leotards & tights.**

CENTRE COMMUNITY COMMITMENT

- Be an ambassador and welcoming at all times.
- Show utmost respect for each other and faculty/staff at all times.
- Act as role models amongst yourselves and to the younger students.
- Support one another at all times.
- Strive for excellence.
- Work hard and do not compare yourself to others.
- Take ownership and responsibility for your own individual progress.
- Be present, be positive, and be collaborative.
- Be proud of your work and have confidence in yourself.
- Take all corrections in a positive manner as if they were your own.
- Demonstrate empathy and concern for one another.
- Welcome an atmosphere of inclusiveness.
- Do not practice in any forms of bullying.
- Use appropriate language in all areas of the building.
- Be aware social media can be a negative tool. Use all forms of social media in a positive fashion.
- Respect quiet zones of the buildings.
- Keep all areas clean and safe.
- Believe in yourself, be kind, and have fun.

We encourage you to enjoy your work, be open to corrections, and find the creative potential in you.

DIVERSITY & INCLUSION INITIATIVES

We stand in solidarity with and support our communities of color. [Read more on our website](#) on our action plan dedicated to creating an inclusive culture both within our own walls and throughout the community.

THE ATLANTA BALLET BOUTIQUE

The Atlanta Ballet Boutique is a gift and dancewear store for the student and professional dancer. We are the exclusive providers of the Atlanta Ballet Centre for Dance Education official uniform leotard, which is required for all Enrollment and Academy students. The Boutique also carries a complete line of ballet accessories, apparel, shoes, non-uniform dancewear, and gifts and a collection of ballet books, CDs, and DVDs.

WE HAVE THREE STORE LOCATIONS TO SERVE YOU:

Michael C. Carlos Dance Centre

- Uniforms for all programs, including Academy uniforms
- Adult fashion dancewear
- Pointe shoe fittings by appointment only

Virginia-Highland Centre

- Uniforms, tights, and shoes for all programs up to C level
- Fashion dancewear for adults and children

Buckhead Centre

- Uniforms, tights, and shoes for all programs up to C level
- Fashion dancewear for adults and children

HOURS:

For the latest **Michael C. Carlos Dance Centre Boutique** hours, please check the sign posted at the door or email boutique@atlantaballet.com.

The **Buckhead** location is available during the regular business hours of the Centre. Please ask the front desk for assistance if a volunteer is not in the Boutique.

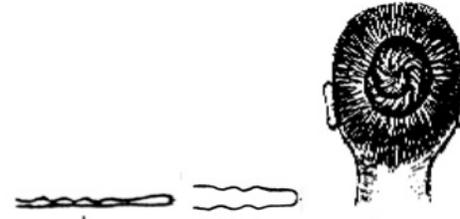
For the **Virginia-Highland Centre Boutique** weekly hours, please email boutique@atlantaballet.com.

The Boutique is closed during CDE holidays & breaks.

If you have any additional questions, you may contact us at boutique@atlantaballet.com.



INSTRUCTIONS FOR A PROPER BUN



1. Eliminate all flyaways.
2. With one hand, gather hair into a "bunch" at back of head. With other hand, lightly spray hair around head with water.
3. Brush hair into a ponytail and secure with covered elastic. Ponytail should be no lower than middle from back of head. If hair is worn in braids, braids should be secured tightly to head and secured with covered elastic. Center ponytail between ears so that it is not leaning to one side or the other.
4. Brush and smooth hair towards ponytail.
5. Spray hairspray evenly around head.
6. Twist ponytail and begin to spiral hair around elastic. Coil hair into bun a bit at a time, insert hairpins at every inch. Insert pins, coil a bit more, insert more pins, etc. until ponytail is wound around to make a "snail coil" (as flat against head as possible).
7. IMPORTANT! Wrap hairnet around bun.
8. Add a few extra hairpins to ensure that bun is closely attached to head.
9. An additional, very light spritz of hairspray may be used if needed.
10. Children with hair at ear length or above must secure hair with bobby pins and light spray.
11. Please make sure hair is done when children arrive at the studio.
12. If hair is too short, please make sure it is securely off the face.
13. Braids and hair decor must be properly secured.

PLEASE NOTE:

Proper hair is part of ballet etiquette. It is important for ALL students of ALL ages to have proper, neat, and appropriate hair for auditions, class, and rehearsals.

BUN CLINIC

The CDE is proud to offer its annual bun clinic, "The Big Bun Theory!" Held in the weeks prior to Spring Concert, the bun clinic provides hands-on instruction for mastering the proper ballet bun for class and performances. This clinic is complimentary and open to the public. Look out for the announcement in your eNews!

TUITION POLICIES

Online registration is available for returning students. Please note that all online registrations will incur a **\$5 processing fee**. There is only one registration fee per household if registrations for all students within a household are completed at the same time. The CDE offers three tuition payment options.

1. **One Installment** due at registration, with 5% tuition discount through Sept 6 only
2. **Two Installments**
 - First installment due at registration, covers classes Aug 9 – Jan 9
 - Second installment due January 1, covers classes Jan 10 – June 5
3. **Ten Installments**
First and last installments are due at registration with the remainder due the first of every month, September through April. Please note that each of the ten payments covers 4 weeks of classes, not the “calendar month.”
4. **Spring Concert fee is due on October 24.**

INSTALLMENT	DATE DUE	CLASSES COVERED
August	Registration	Aug 9 – Sept 5
September	Sept 1	Sept 6 – Oct 3
October	Oct 1	Oct 4 – Oct 31
Spring Concert fee	Oct 24	
November	Nov 1	Nov 1 – Nov 28
December	Dec 1	Nov. 29 – Jan. 9
(You do not pay for the 2 week winter holiday.)		
January	Jan 1	Jan 10 – Feb 6
February	Feb 1	Feb 7 – Mar 6
March	Mar 1	Mar 7 – Apr 3
April	Apr 1	Apr 4 – May 8
May	Registration	May 9 – Jun 5*
		<small>*5 weeks to account for spring break</small>

INVOICES WILL NOT BE MAILED!

Tuition is refundable before August 9, 2021 OR before your child's first class if it is different than August 9, 2021. **No refunds are given after a student's first class.**

If you have selected the two or ten installment options, please keep in mind that each installment is due on the **first** of the month. We offer a 15-day grace period. On the 16th day of the month, the payment will be considered late. At that time, a **\$30 late fee** will automatically be charged to your account.

Please be aware that if your account becomes delinquent by two installments, we will respectfully remove your child from class and/or Spring Concert until the account is made current.

In order to change your child's schedule or withdraw from classes, a **schedule change and/or withdrawal form** must be completed and submitted to the Centre Administrative Director or the Principal at your location. Your account will continue to accrue tuition until a withdrawal form is received.

In the event of an injury or international travel, a temporary withdrawal is available at no penalty. In order to maintain your student's spot in class, tuition will still be due. Maximum length of temporary withdrawal is two months.

PAYMENT POLICIES

Atlanta Ballet Centre for Dance Education accepts payment by check, Visa, MasterCard, Discover, and American Express.

Please make all checks payable to Atlanta Ballet. Include your child's name and class location (Buckhead/West Midtown/Virginia-Highland) in the memo portion of the check.

We do not accept postdated checks! A \$35 fee will be assessed for each returned check. Multiple instances of returned checks may result in a policy of payment by credit card or money orders only.

The CDE does not accept cash payments.

REFUND POLICY

After a student's first class, any tuition or performance fees paid are **non-refundable**. If a student withdraws prior to the first day of class, all tuition is eligible for a refund except the registration fee. The CDE does not prorate tuition. Academy tuition is nonrefundable.

AUTOMATIC BILLING PROGRAM

For your convenience, we offer the option to automatically bill your credit card on either the first of each month from September through April, if you choose the ten installment plan, or on January 1, if you choose the two installment plan. In the event that the credit card is declined, the CDE reserves the right to remove your child from classes until payment is made, and to remove your account from automatic billing. If payment is not received by the close of business on the 15th day of the month, a \$30 late fee will be charged to your account.

Performance fee automatic billing can be scheduled for the following date only:

Spring Concert Fee of \$185: Oct 24

Automatic billing forms are available at each CDE location's front desk.

SCHOLARSHIPS

Scholarships are offered based on demonstrated financial need and are available to students who have attended the CDE for one or more years. Scholarship students will be asked to share some responsibilities within the CDE. They will also be expected to act as teachers' assistants and examples to the younger students. Scholarships will be **revoked** if students or parents do not meet the high expectations or standards set by the CDE. Applications are due by June 24, 2021. Visit centre.atlantaballet.com for more information.

REQUIRED STUDENT RELEASES

Must be signed for student registration

CREATIVE MOVEMENT PARENTS

I understand that due to the young age of my student, he/she will need to be accompanied to the restroom when emergencies arise during the class. I give permission for Atlanta Ballet's instructors, instructor assistants, or CDE Principals to escort my student to the restroom when necessary. To assist the staff with this situation, I will allow my student ample time to use the restroom prior to entering class.

RELEASE OF LIABILITY

I am aware that ballet training and the stretching exercises associated with it place athletic demands on the body and carry with them the risk of injury. On behalf of my child and myself (and I am no longer a minor, on my behalf), I assume the risk and agree that Atlanta Ballet Centre for Dance Education shall not be liable in any way for injuries sustained during attendance at the CDE or any of its related functions. It is also understood that dance instruction involves kinetic corrections and may include physical contact from the instructor or fellow students as part of regular class work and rehearsals.

PHOTO / VIDEO RELEASE

I hereby give Atlanta Ballet's videographer and/or photographers the right and permission to copyright, use, reuse, publish, and republish photographic pictures of my child, or reproductions thereof, in color or black and white for any purposes whatsoever, including the use of any printed matter in conjunction therewith. I hereby waive any right to inspect or approve the finished photograph and/or advertising copy or printed matter that may be used in conjunction therewith or to the eventual use that it might be applied. I hereby release Atlanta Ballet from any liability as a result of any distortion, blurring, alteration, optical illusion, or use in composite form, whether intentionally or otherwise, that may occur or be produced in the taking, processing, or reproduction of the finished product, its publication, or distribution of the same. I have read the foregoing release, authorization, and agreement and warrant that I fully understand the contents thereof.

SPRING CONCERT

Spring Concert is a mandatory performance for all registered students and, once paid, it is non-refundable. In the event that you need to opt your child out of performing, a signature is required and due by the deadline of **Nov 14**. If the opt-out form is not received by this date, you are still liable for the performance fee, even if your student does not participate.

EMAIL POLICY

By registering with the CDE, I will receive email communication from all departments of Atlanta Ballet. If I unsubscribe, I understand that I am unsubscribing from ALL Atlanta Ballet email communication (including CDE emails) and may miss out on important information related to my child's dance education. We recommend adding enews@atlantaballet.com to your safe senders list.

2021 | 2022 ATLANTA BALLET CENTRE FOR DANCE EDUCATION STUDENT CALENDAR

AUGUST 2021
7-8 – Virtual Open House
9 – Fall Term Begins
SEPTEMBER 2021
5 – Labor Day Holiday
12 – Nutcracker auditions at MCC
18 – Makeup Classes at MCC
20 – Six-week Session II begins
25 – <i>Nutcracker</i> Organization day
OCTOBER 2021
1 – Deadline for Student Schedule Changes
11-17 – Parent Observation week
24 – Spring Concert Fees Due - \$185/Student
NOVEMBER 2021
1 – Six-week Session III begins
8 – Spring Concert Costume Measurement Week
13 – Make-up classes at BH
14 – LATE Final Spring Concert Deadline \$200/Student
24-28 – Thanksgiving Holiday for Centre Classes
25 – Thanksgiving Holiday/ <i>Nutcracker</i> participants
DECEMBER 2021
1-29 – <i>The Nutcracker</i> at CEPAC
7 – <i>The Nutcracker</i> Performances Begin
20-Jan 2 – Winter Break
30-Jan 2 – Winter Break/ <i>Nutcracker</i> participants

JANUARY 2022
3 – Classes Resume From Winter Break
3 – Six-week Session IV begins
9 – End of Fall Term
10 – Spring Term Begins/Spring Concert rehearsals begin
10 – Fall student evaluations distributed
15 – Make-up classes at VH
17 – Martin Luther King Jr. Holiday
FEBRUARY 2022
1-6 – <i>Snow White</i> @ CEPAC
12 – Make-Up Classes at BH
14 – Six-week Session V begins
14-20 – Parent Observation Week Spring Concert Information Distributed
MARCH 2022
14 – Summer Scholarship Application Deadline
19 – Make-up classes at MCC
28 – Six-week Session VI begins
APRIL 2022
4-10 – Spring Break all Centre locations
11 – Evaluations/2022-23 Registration Info Distributed
16 – Make-up classes at VH
18 – Early 2022-23 Registration Opens
25-May 1 – Parent Observation Week
MAY 2022
2 – Fall Registration Open to the Public
29 – Six-week Sessions end
30 – Memorial Day Holiday
**Spring Concert Dates TBD
JUNE 2022
5 – Last Day of Classes
6 – Summer Programs Begin
25 – Fall 2022 Scholarship Applications Due

**THE ATLANTA BALLET
CENTRE FOR
DANCE EDUCATION
IS COMMITTED TO
INSPIRING
EXCELLENCE.**

centre.atlantaballet.com

Michael C. Carlos Dance Centre 1695 Marietta Blvd NW, Atlanta, GA 30318

Buckhead Centre 4279 Roswell Rd, Suite 703, Atlanta, GA 30342

Virginia-Highland Centre 504 Amsterdam Ave NE, Atlanta, GA 30306